

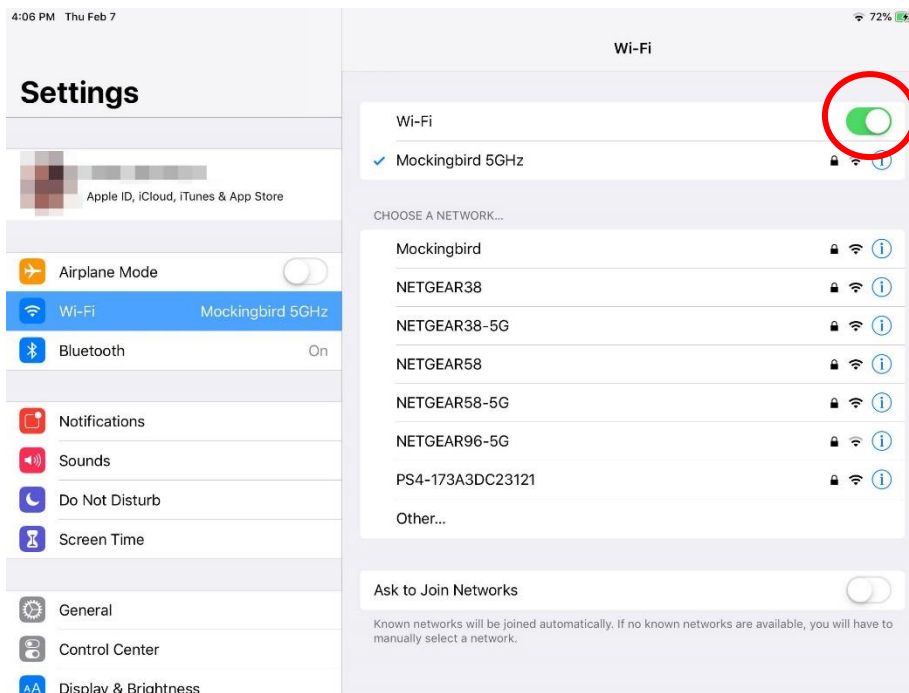
USING THE IPADS WHEN THE INTERNET IS DOWN.

When the wifi and internet fail, the newer models of the iPads have sim cards and can continue to be used during that period of time.

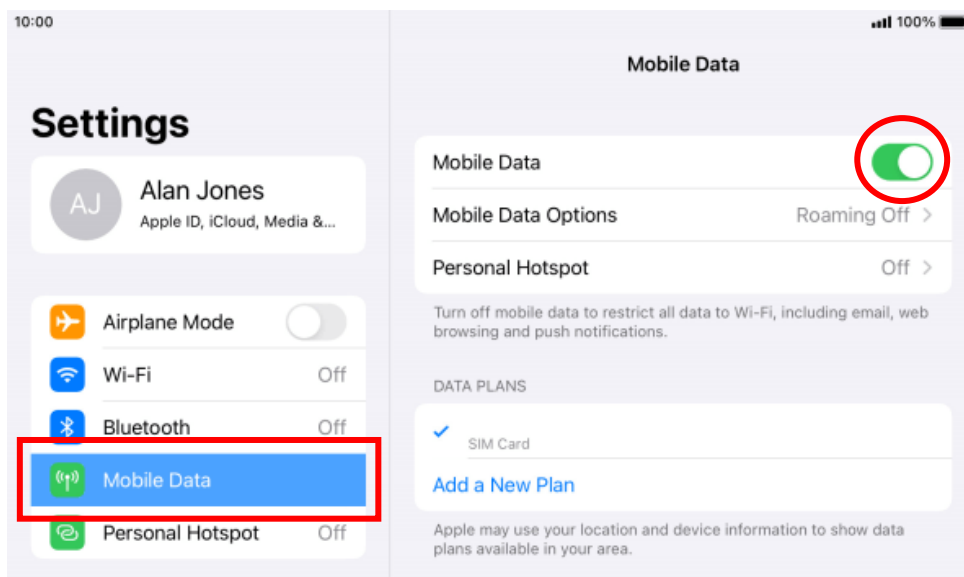
You will need to follow the below steps to log in when using the device's 4G network instead of the PACCorp Wi-fi.

LOGGING IN VIA CITRIX

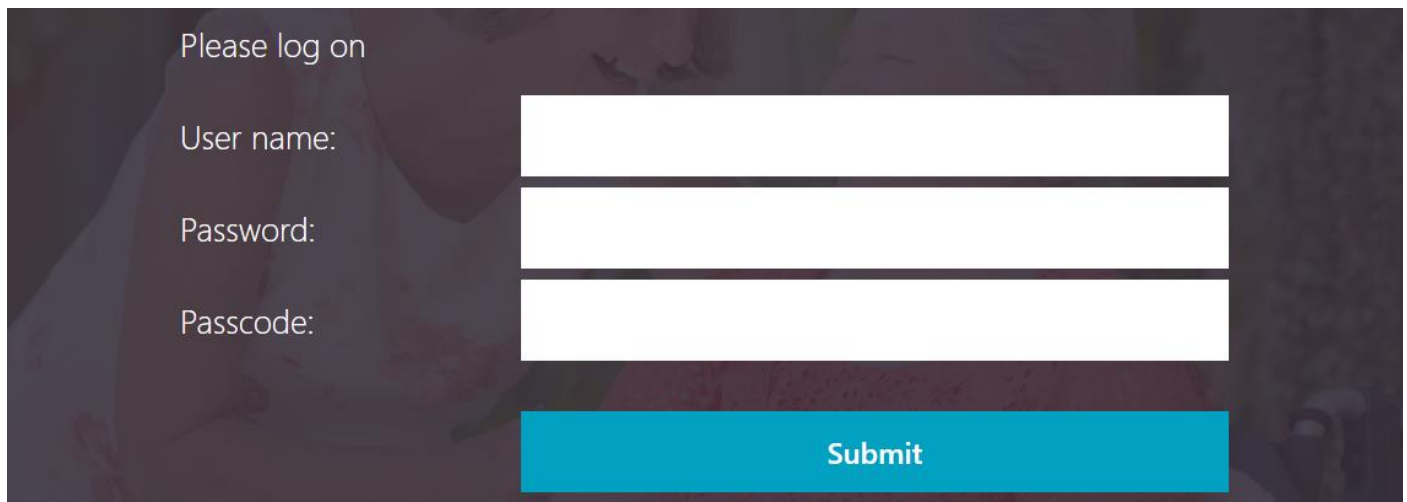
- ❖ Turn off Wi-Fi access on the iPad. Via settings app. (To turn off Wi-Fi, go to Settings > Wi-Fi and turn off Wi-Fi.) Make sure the button (shown below) is not green.



- ❖ Turn on iPad Mobile Data via the settings app. To turn on Mobile Data, go to the settings app, select Mobile Data from the list on the left-hand side of the screen, then turn on the top button (make sure it is green, shown below by red circle).



- ❖ Open Leecare using the Leecare shortcut on the home screen of the iPad.
- ❖ If you are not connected to the PACCorp Wi-Fi, you will be asked to log in to citrix as below.



- ❖ The credentials you need to log in will be found in two places.
- ❖ The username and password are found stickered on the back of the iPad you are using (they are different for each device). For example:
 - Username: (the first part of the email address) Allowah.PACCorp(no.) you do not need to include @allowah.org.au e.g Allowah.PACCorp1 or AllowahPACCorp2 etc.
 - Password: (the password will be the same as the one on the sticker)
 - Passcode: you will need to get off the Nurse iPhone.
Open the app called Authenticator and select the correct account (this will match the username e.g Allowah.PACCorp3 etc.). Then enter the passcode shown to you. This passcode will renew every 30 seconds for security reasons.
- ❖ You will then be able to log in to Leecare as normal.



**Microsoft
Authenticator**